

*Board Agenda October 11, 2017*

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
October 11, 2017**

**CALL TO ORDER:** A meeting of the Salem City Board of Education is called to order at \_\_\_\_\_ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**FLAG SALUTE**

**Board Members**

Carol Adams	Laquendala Bentley	Christopher Colon
Yuenge Groce	Heidi Holden	Joan Hoolahan
Rebecca Livingston	Daffonie Moore	Stephanie Walsh

**District Representatives:**

Quinton: Alicia Sperry

**Administrators:**

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Guyton, Supervisor of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

**OTHERS:** Corey Ahart - Solicitor                      Dr. Theodore Johnson – Consultant

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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**PRESENTATION**

**Students of the month for September, 2017:**

John Fenwick	Zachary Palmer	Kindergarten	Ms. Trout
	A'Shalyn Simmons	Kindergarten	Ms. Terrell-Porter
Salem Middle School	Colin Oliver	Grade 3	Ms. Pino
	Cyana Schrier	Grade 3	Ms. Crowley
Salem High School	Haley Maxwell	Grade 11	Mr. Bartholomew
	Brazonna Liles	Grade 11	Ms. Hibbard

**Staff Member(s) of the month for September 2017:**

Paul Bartholomew	Salem High School	Teacher of Math, Engineering & Technology
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**BOARD COMMITTEE REPORTS**

**PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

**SUPERINTENDENT'S COMMENTS/REPORTS**

Motion ( / ) Board to approve regular and executive minutes of September 13, 2017 Board of Education.

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**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

Motion (        /        ) To approve the Board Secretary's reports in memo: **#2-A-E-4/DIST\***.

- A.     \*Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of August 2017.
  
- B.     \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending August 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1  
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending August 2017 as follows:

_____	_____
Board Secretary	Date

- C.     \*Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2017 The Treasurer's Report and Secretary's Report are in agreement for the month of August 2017 pending audit.
  
- D.     Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending August 2017 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  
- E.     To approve the Payment of Bills and Purchase Report:  
From the General Account for Balance as summarized on attached board memo(s)  
To approve Purchases Report for September 2017

<b>September</b>	<b>\$3,029,198.10</b>
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To approve Payment of Bills for October 2017

General Account	<b>\$1,735,337.88</b>
	<b>\$352,117.39</b>
Food Service	<b>\$5,372.50</b>

Confirmation of payrolls for September 2017

<b><u>September 15, 2017</u></b>	General Acct. Transfer	<b>\$681,880.19</b>
<b><u>September 29, 2017</u></b>	General Acct. Transfer	<b>\$662,333.22</b>

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**Miscellaneous**

Motion (     /     ) Board to Approve: **#2-F-4/DIST**

- Board to approve a \$.10 increase for second lunch prices for the students and staff lunch prices and a \$.15 increase for staff breakfast due to the requirements of the Healthy, Hunger-Free Kids Act of 2010. The Salem City School District lunch and breakfast prices for the 17-18 school year will be as follows:

	<u>Lunch</u>	<u>Breakfast</u>
JFA	\$2.55	N/A
SMS	\$2.70	N/A
SHS	\$2.70	N/A
Staff	\$3.80	\$2.70

- Board to approve the satellite vending contract with Elsinboro Township District for the 2017-2018 school year to provide vended meals.
- Board to approve Metz Culinary Management to serve only new items listed on the menu for each day, effective September 20, 2017. Any food items left over will be discarded and will not be offered to students again.
- Board to approve the following staff members for the Administrative Association Liaison Committee (AALC) and the District Evaluation Advisory Committee (DEAC):

Dr. Patrick Michel	Superintendent	
Jill Sutton-Parris	School Nurse (JFA)	Head Building Representative
Steve Merritt	English (SHS)	Union President
Kathleen Eck	Resource Gr. 5-8 (SMS)	Head Building Representative
Katherine Starn	Special Ed./MD Gr. 6 (SMS)	Building Representative
Kathleen Hibbard	Applied Academics (SHS)	Head Building Representative
Miranda Clour	Mathematics (SHS)	Building Representative
Pascale DeVilme'	Principal (SMS)	
John Mulhorn	Principal (SHS)	
Syeda Woods	Principal (JFA)	
Pamela Thomas	Director of Special Services	

Alternates:

Steve Sheffield	History (SHS)	Building Representative
Kristina Bergman	Special Education (SHS)	Building Representative
Roger Call	Technology (SMS/JFA)	Building Representative
Melissa Skinner	Social Studies (SMS)	Building Representative
Stacey Pino	Grade 3 (SMS)	Building Representative
Joseph Longo	School Social Worker (CST)	Building Representative
Jane Luzzo	Pre-School (JFA)	Building Representative
Kimberly Pankok	Paraprofessional (JFA)	Building Representative
Tonya Connor	Social Worker	Building Representative
Karen Wright	School Counselor	Building Representative

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5. Board to approve contracting with Edmentum for Professional Development – Site License \$17,750.00  
**Funds available in 20-231-100-600-00-SPP**  
**(ESSA – Title I Funds – 2016-2017)**
- Delaware Valley Consortium for Excellence and Equity \$ 12,000.00  
**Funds available in 20-231-200-300-00-SPP**  
**(ESSA – Title I Funds – 2017-2018)**
- NCS Pearson Inc. for SuccessMaker – Site License \$10,800.00  
**Funds available in 20-231-100-300-00-SPP**  
**(ESSA – Title I Funds – 2017-2018)**
- Houghton Mifflin Harcourt for Reading Inventory and READ 180 \$6,699.00  
**Funds available in 20-231-100-300-00-SPP**  
**(ESSA – Title I Funds – 2017-2018)**
- Dr. Thomas Chiola for Professional Development \$33,800.00  
**Funds available in 20-272-200-300-00-SPP**  
**(ESSA – Title II Funds – 2017-2018)**
- 21<sup>st</sup> Century Partnership for Professional Development \$12,800.00  
**Funds available in 20-272-200-300-00-SPP**  
**(ESSA – Title II Funds – 2017-2018)**
- Waterford Institute for Professional Development \$ 5,419.00  
**Funds available in 20-231-100-300-00-SPP**  
**And 20- -100-600-00-SPP** \$10,577.00  
**(ESSA – Title I and Title IV Funds – 2017-2018)**
6. Board to approve Ms. Paulette Taylor to approve, monitor, and certify the speech/language documentation for the NJ Special Education Medicaid Initiative (SEMI) for the 2017-2018 school year. Also approve Ms. Taylor to provide speech/language evaluations as needed for the 2017-2018 school year at \$325.00 per evaluation, not to exceed \$5,000.00.  
 Account #11-219-100-320-00-CST
7. Board to approve a collaborative agreement between Gateway Head Start and the John Fenwick Academy preschool. The additional funding will assist with, but not limited to, the following: additional classroom supplies, outside water fountain, sun shade for the playground, additional AED defibrillator and asphalt on preschool walkway. The annual funding includes: \$100 per child/month in addition to \$80 per child twice a year (September and February).
8. Board to approve A Uniform Memorandum of Agreement Between Education and Law Enforcement Officials (MOA).

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9. Board to approve the Vineland School District Transportation Company to provide bussing to and from Salem High School for a student (01180159) who has been placed by DCPD in a foster home in Vineland, NJ. Dates for transportation are from September, 2017 to TBD.

10. Board to approve the following District Improvement Plan and Long Term Plan for QSAC:

QSAC Areas	Initial Placement
Instruction and Program	18%
Fiscal Management	88%
Governance	76%
Operations	70%
Personnel	60%

QSAC County Comment	District Resolution & Timeline
<i>Instruction &amp; Program</i>	
The District's 2016 4-year cohort graduation rate was 85.5%.	The District met the state target of 85% for 2015-2016. Overall state target requirement is 95%.
The District did not provide evidence of systemic analysis of student achievement data by comparing each grade level across all schools within the district, similar DFG's and against state averages.	Mr. Cuprak is reformatting the PARCC results. (*DFG's are not publically available during Board Retreats).
The District did not provide evidence of systemic analysis of student achievement data, <i>including all subgroup populations</i> , by comparing each grade level across all schools within the district, similar DFG's and against state averages.	Mr. Cuprak is reformatting the PARCC results. (*DFG's are not publically available during Board Retreats).
The District did not provide evidence of Board approved new and/or revised curricula that clearly and specifically align with the most recent State Board adopted version of the NJSLS and the CCSS (N.J.A.C. 6a:3-3.1)	Upon completion of revised and insertion of the NJSLS to curriculum documents. Board will review and approve.
<i>Fiscal Management</i>	
Annual health & safety reviews have been conducted in each building using the <i>Evaluation of School Buildings Checklist Report</i> (N.J.A.C. 6A:19-6.1 et. Seq). The district did not meet the requirements of this indicator regarding safety of school buildings.	District is completing the checklist and will submit the report by October 20, 2017.
SOA #1: The District did not have a budget	The budget calendar was included in a public

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calendar.	presentation. Will update to disseminate in October.
SOA #10: There were confirming orders.	The District continues to confirm orders whenever possible.
<i>Operations</i>	
SOA #1: Salem provided documentation of conducting only 4 areas of mandatory training.	<p>SafeSchools Online Training to cover the following required/mandated topics:</p> <ul style="list-style-type: none"> <li>Child Abuse</li> <li>Youth Suicide</li> <li>Health Emergencies: Asthma Awareness</li> <li>Common Illness Prevention</li> <li>Bloodborne Pathogen Exposure</li> <li>Student Drug &amp; Alcohol Abuse</li> <li>Bullying: Recognition &amp; Exposure</li> </ul> <p>Online training is ongoing and near completion for all 3 schools and each department.</p>
<p>SOA #2: Salem's NJSMART error rate for the 11/2015 Special Education submission was 15.8%.</p> <p>SOA #3: Salem provided no documentation that a code of conduct has been distributed to middle school students.</p> <p>SOA #15: Salem did not provide documentation to show that services have been provided within 5 days of removal.</p> <p>SOA #16: Salem did not provide documentation to show that all student records are forwarded within 10 days of transfer.</p> <p>SOA #20: Salem has not submitted a Comprehensive Equity Plan to the Salem County Office.</p>	<p>This problem will be resolved between NJSMART and EasyIEP. On-going with Mr. Keen and Ms. Thomas.</p> <p>Code of Conduct was distributed to SMS students in September 2017.</p> <p>The District is attempting to create home instructors on a stand-by basis. The process is ongoing.</p> <p>Transfer cards will be included by school secretaries in the sign-out process.</p> <p>The Comprehensive Equity Plan was submitted to the County Office on 09/05/2017.</p>
<i>Personnel</i>	
Personnel and health records were	All health records have been removed from personnel files

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maintained together in the same file at the time of the QSAC visit.  SOA #4: Salem did not provide documentation to show that the policies had been distributed to all tenured staff members.	and relocated to a separate locked drawer as of 03/17/2017.  Documentation that show policies & procedures for the annual evaluation of staff were distributed to all tenured staff members by each building principal via email as of 10/05/2017.
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11. Board to approve Ms. Pamela Thomas as the DCPD Liaison for the District.
  
12. Board to approve the following staff members to encompass the Salem High School Intervention and Referral Services Team (SIRS) for the 2017-2018 school year as follows:
 

Jordan Pla	Assistant Principal – SIRS Coordinator
Edward DeStefano	SIRS Facilitator
Susan Nitshe	School Nurse
Lisa Poinsett	Special Education Teacher
Micah Hauenstein	General Education Teacher
Kristin Unger	General Education Teacher
Kenneth Buck	General Education Teacher
Janine Champion	Child Study Team Representative
David Hunt	Guidance Counselor
Regina Gatson	Guidance Counselor
Cameron Smith	Transition Program Coordinator
John Bacon	District Truancy Officer
Ina Jetter	School Based Youth Counseling Services
  
13. Board to approve the following staff members as I&RS Members for the Salem Middle School for the 2017-2018 school year:
 

Julie Fialkow	Guidance Counselor
Adam Pszwaro	Guidance Counselor
Sandra Laubengeyer (as needed)	School Nurse
Dr. Billie Slaughter (as needed)	CST
Adrienne Brown (as needed)	CST
Pascale DeVilme' (as needed)	Administrator
William Allen	Administrator
Michele Beach	Administrator
  
14. Board to approve the following staff members as I&RS Members for the John Fenwick Academy for the 2017-2018 school year:
 

Karen Wright	K-2 Counselor
Linda Barbara	Reading Specialist
Carla Kelley	Reading Specialist
Jill Sutton-Parris(as needed)	School Nurse



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Dr. Billie Slaughter (as needed)      CST  
 Gia Guyton      Vice Principal  
 Student's Teacher

**STUDENT MATTERS HIGH SCHOOL**

**A. Field Trips/Activities #4-A-4/HS**

Motion (     /     ) Board to Approve: **#4-A-4/HS**

1. Board to approve the following HS Field Trip(s):

<b>Place</b>	<b>Date</b>	<b>Teacher Subs./Buses</b>
FBLA Fall Conference Edison, NJ	10/13/17 6 Students	Ms. Landolfi \$50 per person \$350.00 Acct # 15-422-100-800r-03-SHS 1 bus - \$220.90 Acct #15-000-270-512-03-SHS 1 sub - \$125.0 Acct #15-140-100-101s-03-SHS
Atlantic City National College Fair Atlantic City, NJ	11/02/17 70 Students	Ms. Hall, Mr. Boone, Mr. Hunt, Ms. Hibbard 2 buses- \$441.80 Acct# 15-000-270-512-03-SHS 2 subs - \$250.00 Acct #15-140-100-101s-03-SHS
FBLA Fall National Conference New Orleans, LA	11/15/17-11/19/17 1 Student	Ms. Landolfi 1 bus - \$220.90 Acct #15-000-270-512-03-SHS 1 sub - \$375.00 Acct #15-140-100-101s-03-SHS Advisor Fee - \$672.60 Student Fee – \$786.04 (airfare) + \$130.00 (reg.) Acct #15-422-100-800r-03-SHS
Scotland Run Park Clayton, NJ	11/02/17 30 Students AP Environmental class	Mr. Barthlomew, Ms. LoMonico 1 bus - \$220.90 Acct #15-000-270-512-03-SHS 2 subs - \$250.00 Acct #15-140-100-101s-03-SHS
Philadelphia Zoo Philadelphia, PA	10/27/17 40 Students Environmental Club	Ms. Derham, Ms. LoMonico 1 bus - \$220.90 Acct #15-000-270-512-03-SHS 2 Subs - \$250.00 Acct #15-140-100-101s-03-SHS Students responsible for \$5.00 entrance fee
BB&T Pavillion Camden, NJ	11/14/17 40 Students Annual Malcolm Bernard HBCU College Fair	Mr. Buck, Ms. Gatson, Mr. Hunt 1 bus - \$220.90 Acct #15-000-270-512-03-SHS
The Kimmel Center Philadelphia, PA	11/02/17 30 students Choral & Band Observe Philadelphia Orchestra	Ms. Murray, Mr. Kline, Mr. Lindsay 1 bus - \$220.90 Acct #15-000-270-512-03-SHS 2 subs - \$250.00 Acct #15-140-100-101s-03-SHS

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**B. Home Instruction: In/ out of district/residential**

Motion (     /     ) Board to Approve: **#7-C-4/DIST**

1. Board to approve the 2017-2018 Out of District placements and Home Instruction:

<b>Student ID</b>	<b>Health Care/teacher</b>	<b>Grade</b>	<b>Costs (Prorated)</b>	<b>Effective Date</b>	<b>Account #</b>
01240167	SCSSSD-Cumberland	6	\$46,026.00	09/14/17-06/30/18	11-000-100-565-00-BUS
	1:1 Aide		\$38,520.00	09/14/17-06/30/18	11-000-100-565-00-BUS
01280008	SCSSSD-Cumberland	2	\$46,026.00	09/25/17-06/30/18	11-000-100-565-00-BUS
13829502	SCSSSD-Cumberland	11	\$38,962.00	TBD-06/30/17	11-000-100-565-00-BUS
	1:1 Aide		\$38,520.00	TBD-06/30/17	11-000-100-565-00-BUS
01240047	SCSSSD-Daretown	5	\$48,663.00	09/22/17-06/30/18	11-000-100-565-00-BUS
01210231	SCSSSD-Salem	9	\$46,777.00	10/02/17-06/30/18	11-000-100-565-00-BUS
01250170	SCSSSD-Salem	5	\$46,777.00	10/10/17-06/30/18	11-000-100-565-00-BUS
	1:1 Aide		\$38,438.00	10/10/17-06/30/18	11-000-100-565-00-BUS
01220063	Pineland School	8	\$48,960.00	09/29/17-06/30/18	11-000-100-565-00-BUS
01220055	Pineland School	8	\$48,960.00	09/28/17-06/30/18	11-000-100-566-00-BUS
01290147	Archway	1	\$38,520.00	10/04/17 – 06/30/18	11-000-100-566-00-BUS

2. Board to approve the following special education high school student to receive home instruction beginning October 2, 2017 until a date to be determined. Home instructor will be Ms. Shikeena Lynard from Salem High School. Cost for instruction will be \$32.00 per hour for ten hours per week.  
Account #11-000-219-104R-00-CST

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**STUDENT MATTERS NON-HIGH SCHOOL**

**A. Field Trips/Activities #4-A-4/NHS**

Motion (     /     ) Board to Approve: **#4-A-4/NHS**

1. Board to approve the following MS Field Trip(s):

Place	Date	Teacher Subs./Buses
University of Pennsylvania & Museum Philadelphia, PA	11/15/17 Tour of University & Museum Approx. 72 Students	Ms. Fialkow-Kropp, Ms. McDermott, Ms. Morris, Ms. Reese, Ms. Ricker, Ms. Tulini, Nurse Fitzpatrick, Nurse Williams 2 buses - \$444.32 15-000-270-512-02-SMS Admission - \$648.00 15-190-100-500-02-SMS
Riverwinds Community Center West Deptford, NJ	11/01/17 Special Olympics Approx. 22 Students from SMS and SHS	Ms. Skinner, Mr. Levitsky, Ms. Bacon, Mr. James, Ms. McLaughlin 5 subs - \$625.00 15-110-100-101S-01-JFA 15-130-100-101S-02-SMS 15-140-100-101S-03-SHS  Transportation and program costs covered by Special Olympics

2. Board to approve the re-naming of the “School Spirit” club to “Cheer Team” to more accurately reflect the nature of the team and expectations of the team participants. The Cheer Team members are required to wear team uniforms, practice daily after school during basketball season and to actively cheer at Salem Middle School Boys’ and Girls’ home basketball games.

The Cheer Team contractual advisor position will continue to be funded from the Salem Middle School’s “Co-Curricular” Account (#15-401-100-110R-02-SMS)

3. Board to approve the creation of the Salem Middle School Instrumental Club and the position Instrumental Club Advisor to replace the now defunct Double Dutch Club and its advisor position. This contractual advisor position will be funded from the Salem Middle School’s “Co-Curricular” account (#15-401-100-110R-02-SMS).

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**PERSONNEL DIST/ HIGH SCHOOL**

**A. Financial Request:**

Motion (     /     ) Board to Approve: **#8-D-4/DIST**

1. Board to approve the following Fall 2017 Athletic Staff positions:

Substitute Ticket Seller/Taker	As Needed	\$75/\$56	Bobbie Shuman
Event Staff (HS)	As Needed	\$34/game	Bobbie Shuman

2. Board to approve the following Fall coaching positions:

Girls' Tennis	Assistant Coach	Jason Kutzura
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To replace:

Girls' Tennis	Head Coach	Melissa Skinner
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Effective 9/25/2017. Stipends to be adjusted for Melissa Skinner and Jason Kutzura for half of Fall season as Head Coach.

3. Board to approve the following staff to be paid from ESSA Title I and Focus Funds for the 2017-2018 school year:

ESSA Title I

Carla Kelley	JFS Reading Specialist	\$56,918	100%	\$56,918
Linda Barbara	JFS Reading Specialist	\$74,228	100%	\$74,228
Dale Garner	Transition Coach	\$62,455	66%	\$41,220
Cameron Smith	SHS Family Coach	\$65,345	100%	\$65,345
Irina Yurchenko	SMS Basic Skills Teacher	\$62,218	75%	\$46,664

ESSA Title I FOCUS

Christopher Cuprak	SMS IT Data	\$72,815	28%	\$20,388
John Bacon	Truancy Officer	\$52,994	66%	\$34,976

Funds are available in Account #: 20-231-100-100-00-SPP  
 20-231-100-100F-03-SHS  
 20-231-100-100F-02-SMS

ESSA – 2017-2018 Funds

\*Salaries will remain the same (2016-2017) and will be adjusted if applicable after contracts are ratified

4. Board to approve the following staff to be paid from Perkins Funds for the 2017-2018 school year.

Suzanne Landolfi - \$540.00

Funds are available in Account #20-361-200-100-00-SPP  
 Perkins Grant 2017-2018

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**B. Miscellaneous:**

Motion ( / ) Board to Approve: **#8-E-4/DIST**

1. Board to approve the following request for leave:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Unpaid Leave	Extend Leave	Return Date
MM	Intermittent – Medical	09/19/17-09/20/18	09/19/17-09/20/18	12 wks	N/A	N/A	11 days	3 days	After exceeding all days	N/A	N/A
PM	Intermittent – Medical	09/29/17-09/30/18	09/29/17-09/30/18	12 wks	N/A	N/A	10 days	3 days	After exceeding 3 personal days	N/A	N/A

**PERSONNEL Non-High School**

**A. Resignation/Retirement**

1. Board to approve the resignation of Ms. Trudi Dawes, Learning Disabilities Teaching Consultant, effective December 25, 2017.

**B. Employment**

Motion ( / ) Board to Approve: **#8-C-4/NHS**

- Board to approve the employment of Ms. Daille Kettrell as a Music Teacher for the Salem Middle School effective from the date of release from her previous contract through June 30, 2018. Salary will be \$82,121 per year (BA Step 18).
- Board to approve the following position title change:  
Employ Ms. Gia Guyton as Assistant Principal of Early Childhood (PK-2) at John Fenwick Academy for the 2017-2018 school year, beginning August 21, 2017; salary at \$85,000.00 per year.
- Board to approve the following returning substitutes for the 2017-2018 school year:  
Diane Mack  
Tracy Scull  
Gary Hankins

**C. Financial Request:**

Motion ( / ) Board to Approve: **#8-D-4/NHS**

- Board to approve Ms. Jill Sutton-Parris to be employed with the Family Friendly Center program to monitor blood sugar for a student (#01290132).  
1 hour/day x 5 days/week @ \$26.00/hour\*  
\*Hourly rate will remain the same (2016-2017) and will be adjusted if applicable after contracts are ratified.
- Board to approve the following non-contractual stipend positions:

Academic League Advisor	Veronica Shute	\$1,009.00
Odyssey of the Mind Advisor	William Oberman (Grades 3-5)	\$5,000.00

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Odyssey of the Mind Advisor	Sharon Montgomery (Grades 6-8)	\$5,000.00
Odyssey of the Mind Judges	Allyson Bey	\$500.00
	Christopher Lindsay	\$500.00

Acct# 15-401-100-110R-02-SMS

3. Board to approve Ms. Melissa McLaughlin as the Substitute Secretary for the Family Friendly Center Program at a rate of \$16.00/hr\*.

\*Rates of compensation will remain the same (2016-2017) and will be adjusted if applicable when contracts are ratified.

4. Board to approve Mr. Jack Grimes to conduct after school choir practice for the concert and plays that take place at JFA during the 2017-2018 school year. Practices will occur on various days for one hour each day at a rate of \$26.00/hour, not to exceed \$2,500.00 from Account # 15-401-100-100-01-JFA

5. Board to approve Ms. Gia Guyton to be employed with the Family Friendly Center as Co-Coordinator. \$375 monthly stipend will be shared with Ms. Woods.

6. Board to approve the following teachers for the After School Tutoring Program to be held in the John Fenwick Academy for grades K, 1, 2, and Special Education on Mondays through Thursdays from 3:30 – 4:30 p.m., beginning on October 10, 2017.

Linda Barbara	Heather Meehan
Haneefah Holmes	Kimberly Pankok
Carla Kelley	Karen Pastor

Board to approve the following teachers for the After School Focus on Education Program to be held in St. Mary's School (grades 3, 5, 6), John Fenwick Academy (grade 4), and Salem High School (grades 7 and 8) on Mondays through Thursdays, from 3:00 – 5:00 p.m., beginning on October 10, 2017.

Angela Crowley	Sharon Montgomery
Stacey Pino	Allyson Bey
Tara McDermott	Rachel Fernicola
Kamee Reese	Veronica Shute
Karen Owen	Kathy Eck

7. Board to approve the following extra-pay co-curricular position for the 2017-2018 school year:

Instrumental Club	Christopher Lindsay	\$1,009.00*
Account #15-401-100-100-02-SMS		

\*Rates of compensation will remain the same (2016-2017) and will be adjusted if applicable when contracts are ratified.

8. Board to approve the following SCEA-BOE contracted extra-pay positions\*:

Co-curricular Positions:

Art Club	Jason Kutzura	\$ 516.00
Cheer Team	OPEN	\$ 643.00
Choir	TBD	\$ 918.00
National Junior Honor Society	Adam Pszwaro	\$ 195.00
Office Detention	Adam Pszwaro, Christa Ricker,	\$ 24.00 p/h

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Student Council	Betsy Tortella, Brenda Lusby William Oberman & Betsy Tortella	\$ 552.00 (Shared stipend)
Yearbook Advisor	Melissa Skinner	\$ 276.00

Co-Curricular Positions: Acc't. #15-401-100-100-02 SMS

In addition, board to approve that the following “Teachers of Students with Special Needs” receive reimbursement for extra supplies related to student instruction, not to exceed \$29.00 per month+ for said supplies. Appropriate receipts must be presented to the School Business Administrator for reimbursement.

Kathleen Eck	Resource Room – gr. 5 - 8
Randi Griffith	Resource Room – gr. 5 - 8
Josiah Hughes	MD Self-contained – gr. 3
Kimberly Osman	Resource Room – gr. 3 & 4
Karen Owen	MD Self-contained – gr. 7
Christa Ricker	MD Self-contained – gr. 4
Katherine Starn	MD Self-contained – gr. 6
Betsy Tortella	MD Self-contained – gr. 8
Lori Weigler	MD Self-contained – gr. 5

\*Rates of compensation will remain the same (2016-2017) and will be adjusted if applicable when contracts are ratified.

MD account #15-212-100-610-02 ( \$ 1,740.00) & RR account #15-213-100-610-02  
SMS (\$ 870.00) = \$ 2,610.00

- 9. Board to approve the following additional teachers for the After School Focus on Education Program to be held at St. Mary’s School (grades 3, 5, 6), John Fenwick Academy (grade 4), and Salem High School (grades 7 & 8) on Mondays through Thursdays, from 3:00-5:00 pm., beginning on October 10,2017.

William Oberman	Miranda Clour
Christa Ricker	Maerena Poole
Greg Lagakos	Diana Mace

Funds are available to ESSA Funds Title I 20-231-100-100F-02-SMS  
ESSA Funds 2017-2018

**Curriculum /Professional Development**

Motion (         /         ) Board to Approve: **#11-4/DIST**

- 1. Board to approve the out of district professional development for the staff listed:

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Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Renee Murray	SHS	John Mulhorn	Salem County Honors Band and Choir Meeting	10/12/17	Harrison House Mullica Hill NJ	-0- -0-
Pascale DeVilme'	SMS	Dr. Michel	Here's What I'm Thinking	12/07/17	Center for Literacy Development New Brunswick NJ	\$150.00 -0-
Pascale DeVilme'	SMS	Dr. Michel	Supporting Writers: Aligning Beliefs and Actions	03/14/18	Center for Literacy Development New Brunswick NJ	\$150.00 -0-
Lisa Marich	SHS	John Mulhorn	Microsoft Excel	12/11/17	Double Tree by Hilton Wilmington DE	\$79.00 -0- 15-000-240-500-03-SHS
Jeffery James Regina Gatson	SHS	John Mulhorn	U.S. All-Star Track and Field Clinic	12/07/17 12/08/17	Tropicana Hotel Atlantic City NJ	\$99.00 -0- \$99.00 -0- 15-402-100-800-03-ATH
Devon Russell	DO	Dr. Michel	SEMI Fall 2017 Regional Meeting	10/20/17	Mt. Laurel NJ	-0- \$34.72 11-000-230-630-00-BUS
Devon Russell	DO	Dr. Michel	FFC Statewide Meeting	10/04/17	New Brunswick NJ	-0- \$60.14 20-431F-200-105-01-JFA
Dale Garner	CST	Pamela Thomas	SEMI Fall 2017 Regional Meeting	10/20/17	Mt. Laurel NJ	-0- \$18.16 15-000-218-800-03-SHS
Regina Gatson	SHS	John Mulhorn	HESAA Financial Aid Training	11/02/17	Rowan College at Gloucester County Sewell NJ	-0- \$20.77 15-000-218-500-03-SHS
Talisha Allison	CST	Dr. Michel	SEMI Fall 2017 Regional Meeting	10/20/17	Mt. Laurel NJ	-0- -0-
Brooke Woodlock Scot Levitsky	SHS	John Mulhorn	Teen PEP One-Day Training (Advanced)	10/26/17	RWJH Fitness and Wellness Center	-0- -0- -0- \$38.87 11-
Heidi Bower	SHS	John Mulhorn	The Athletic Trainers Symposium	11/14/17	Cooper Bone & Joint Institute	\$40.00 -0- 15-402-100-800-03-ATH
Doreen Price	JFA	Syeda Woods	Safety and Security	10/12/17	Maggiano's Cherry Hill, NJ	-0- -0-
Jamie Bacon Dwayne Humenik	SMS	Pascale DeVilme'	Teen PEP One-Day Training (Advanced)	10/26/17	RWJH Fitness and Wellness Center	-0- -0- -0- -0-
Dale Garner	CST	Pamela Thomas	Transitions Coordinators Network – South Jersey	11/02/17	Wheaton Arts and Cultural Center Millville, NJ	\$20.00 \$37.36 11-000-219-592-00-CST

**Monthly Reports**



*Board Agenda October 11, 2017*

Motion (        /        ) Board to Approve: **#13-4/DIST**

1. Board to approve monthly reports for filing: (attached)

**Policies/Calendar**

Motion (        /        ) Board to Approve: **#14-4/DIST**

1. Board to approve the 2<sup>nd</sup> reading and adoption of the following policies:
  - i. 3542.45 Written Code of Conduct for Procurement
  - ii. 6146.2 Grading System
2. Board to approve the revised Salem City School District calendar for the 2017-2018 school year.

**EXECUTIVE SESSION**

Motion (        /        ) Board to adopt the following Resolution to go into executive session at \_\_\_\_\_:

*RESOLUTION*

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: \_\_\_\_\_

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

**RETURN TO REGULAR SESSION**

Motion (        /        ) Board to return to open session at \_\_\_\_\_.

**NEW BUSINESS:**

Motion (        /        ) Board to Approve:

**ADJOURNMENT**

*Board Agenda October 11, 2017*

Motion (        /        ) Board to adjourn the October 11, 2017 meeting of the Salem City Board of Education  
at \_\_\_\_\_.